

Draft Minutes
of Finance Committee meeting
held at 11.00 am Thursday 27 April 2023 via zoom

Present:

Cllr. Peter Richardson, Cllr. Martin Bennett, Cllr. Bob Kimber

Clerk to the Council:

Kathryn Lloyd

In attendance:

No member of the public

Apologies of absence:

Cllr John Davies

1. To review the Final Outturn Position 2022/23

Members considered the Final Outturn position for 2022/23. The Clerk confirmed the payroll account and payroll cashbook figures had been reconciled. The Clerk also note a small overspend against the grants budget. It was noted a grant awarded to Moreton Playing Fields was processed in the 2022/23 accounts.

Members considered the queries raised by Cllr John Davies. The Clerk advised the accounts position will not change and will be subject to an internal audit which has been arranged.

Members **AGREED** the Final Outturn Position for 2022/23.

2 Bank Reconciliation 31 March 2023

Members reviewed the final bank reconciliation at 31 March 2023.

Members **AGREED** the Final bank reconciliation statement at 31 March 2023.

3. Think Tank document for the Grant Policy

Members considered the "Think Tank" document for the Grant Policy produced by Cllr Martin Bennett. Cllr Peter Richardson thanked Cllr Martin Bennett for this, stating it was concise, easy to follow with clear recommendations. Members thought the setting of a financial limit on grants being awarded was a good idea allowing six groups / applications to be considered and benefiting from the fund.

Members **AGREED** for members of the Parish Council to submit their thoughts on this document to the Clerk by 15 May 2023. The Finance Committee will consider these prior to the Annual General Meeting.

4. Grounds Maintenance Contract

a)The Clerk advised members that the Grounds Maintenance Contract tendering exercise had commenced with letters and specifications being sent to previous applicants. It has also been advertised on the Parish website.

Members **AGREED** for the contract tendering exercise to continue.

b)Members **NOTED** the letter from Liam Royce offering to extend the contract until December 2023 at 2022 prices . As the tendering exercise has commenced it was agreed this should continue.

Members **AGREED** for the tendering exercise to continue.

5. Date of next meeting

a)The Clerk advised members the internal audit should be completed by 18 May 2023.

Members **AGREED** Tuesday 23 May 2023 as the meeting for the review of the Annual Governance and Accounting Return 2022/23.

b) Members **AGREED** Tuesday 14 June 2023 at 2.00pm as the meeting for the review of tenders for the Grounds Maintenance Contract Renewal.

The meeting ended at 11.32 am .